

Minutes  
COE Academic Affairs Committee Meeting  
Thursday, February 3, 2005

Attending: Chandra Frost, Mary Evan Griffith, Marjorie Hancock, Steve Harbstreit, Ken Hughey, Kevin Kramer, Mike Perl, Jan Wissman, Warren White

Steve Harbstreit called the meeting to order. Chandra Frost was introduced as the undergraduate student representative to the Academic Affairs Committee.

The minutes of the January 13, 2005, meeting were approved as presented.

Marjorie Hancock provided an overview and rationale for the proposed course changes being presented by the Graduate Faculty in Curriculum and Instruction. Prefixes were changed so that courses would be presented under Curriculum and Instruction. Also, 59 courses were proposed to be dropped. The prefixes of three courses were changed to EDCEP. A few undergraduate courses were also impacted by the changes. A motion was made (Mary Evan Griffith), seconded (Mike Perl), and passed to approve the proposed changes contingent on concurrence of the faculty in Curriculum and Instruction with the recommendations of the Academic Affairs Committee. The committee recommended that "teaching experience" be deleted as a prerequisite and where appropriate changed to EDSEC 586 or EDEL 585. It was also recommended that "consent of instructor" be deleted from EDCI 999 and "Permission by department head" be deleted from EDCI 899.

Jan Wissman noted that UGE will be on the agenda for the March meeting of the Academic Affairs Committee. A report of the current status of UGE will be presented.

The COE forms for proposed undergraduate courses and course changes were reviewed. A motion was made (Mary Evan Griffith), seconded (Mike Perl), and passed to adopt these forms with the revisions made at the meeting.

Steve Harbstreit reported on the status of the Academic Review Committee. He will follow up with department chairs and have a report at the next meeting. Also, he will contact chairs of the three sub-committees of the Academic Affairs Committee and arrange for reports to be presented.

The meeting was adjourned.

The next meeting of the COE Academic Affairs Committee will be Thursday, March 3, 2005.

Respectfully submitted,

Ken Hughey